



## YEARLY STATUS REPORT - 2022-2023

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	DAULAT RAM COLLEGE
• Name of the Head of the institution	PROF. SAVITA ROY
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	27667863
• Mobile No:	8130407373
• Registered e-mail	daulatramcollegedu@gmail.com
• Alternate e-mail	rajnisahni@dr.du.ac.in
• Address	4, Patel Marg, Maurice Nagar
• City/Town	New Delhi
• State/UT	Delhi
• Pin Code	110007
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Constituent College
• Type of Institution	Women
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	University of Delhi				
• Name of the IQAC Coordinator	Prof. Rajni Sahni				
• Phone No.	7838386675				
• Alternate phone No.	9810629598				
• Mobile	7838386675				
• IQAC e-mail address	drciqac@dr.du.ac.in				
• Alternate e-mail address	rajnisahni@dr.du.ac.in				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.dr.du.ac.in/naac-aqar.php">https://www.dr.du.ac.in/naac-aqar.php</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.dr.du.ac.in/college-academic-calendar.php">https://www.dr.du.ac.in/college-academic-calendar.php</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.36	2017	02/05/2017	04/04/2022
<b>6.Date of Establishment of IQAC</b>			15/12/2015		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
DRC	Maintenance Grant	UGC	2022-23	674345000/-	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			8		

<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>- Under Graduate Curriculum Framework (UGCF) to implement NEP 2020 as per the mandate of Delhi University was introduced.. - Formation of Screening Committees for screening of application forms for posts of permanent assistant professors and librarian which were advertised &amp; applications invited in 2022 &amp; 2021 respectively. - As per the demand for increased classrooms, 5 porta-cabins were got sactioned &amp; construction of the new Academic and Research block was requested. - Successful launch of funding of the research projects for DRC teachers, 'the Navdhara Projects'. -After the college was declared North Cluster Knowledge Network, convenors were appointed through the staff council for VAC, SEC, GE, AEC, etc., nodal officer for cluster was appointed.</p>		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
To complete the screening for teaching & Non-teaching staff.	116 appointments of teaching faculty and appointment of Librarian as a result of the screening process.
Suggestions & recommendations to have more number of classrooms for better implementation of the curriculum as per UGCF.	The construction for the new research and academic block has already begun & 5 porta-cabins have been constructed to facilitate curriculum implementation.
To work on greater number of MoUs & collaborations with industry & academia for improving opportunities available for internships & placements with industry	The college signed around 34 MoUs for purposes of internships etc.
To improve the infrastructure of the canteen.	The covered area of canteen has been extended to increase its seating capacity by 50%. Amul stall providing healthy choices has also been added.
Improvement and digitalisation of library resources to take place.	Ongoing progress for further digitalisation of library resources like DELNET .
Modernisation and digitalisation of laboratories.	Process of adding smart boards, computers and modernisation of laboratory equipment continues.
Providing financial support to teaching faculty for research (Navdhara project) and increase student participation for the same.	'Navdhara projects' have started to provide financial support to the teaching faculty for carrying out research.
<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
DRC, GOVERNING BODY	06/03/2024

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	03/03/2023

#### 15. Multidisciplinary / interdisciplinary

-The introduction of UGCF under NEP 2020 has given courses that are multidisciplinary in nature. The UGCF has introduced VAC (Value added courses) and SEC (Skill enhancement courses) courses which has Multi/Interdisciplinary approach. The few discipline specific elective courses from other streams can be opted by the students which brings interdisciplinarity of courses in the forefront. The students from our college get the option for choosing out of the basket of a large number of VAC, SEC, GE and language(AEC) courses, e.g., out of the pool of more than 140 SEC courses, the students were given choices between 75 such courses. In Semester I, DRC offered 27 SEC papers and students got to go to other colleges of the cluster for 15 more. We facilitate our students to opt for the courses of their choice in the college and also in the north cluster knowledge network. Students from the cluster are also availing of this facility in our college by taking up such courses being offered in our college which is the Nodal College for North Cluster Knowledge Network of North Campus, University of Delhi.

The students at the time of admission have a choice to enrol into multidisciplinary courses, that is, B.A. Programme, from a wide array of options like, Philosophy, N.H.E, Music, Sanskrit, Psychology etc. The students can choose the discipline as major or minor of their choice. The programme students have an option to do 'honours' in a particular field at the end of four years. Hence, looking at all these opportunities, the students are getting more enriched spaces to grow further.

-The Value Addition Courses, e.g., Social emotional Learning, Ecology and Literature, Reading Indian Fiction in English, are being studied by students from a number of disciplines. The courses are also being taught by teachers from different disciplines as a result of which the students are being exposed to knowledge from a number of different lenses. The same is with the Skill Enhancement Courses that are being taught to students from a number of diverse courses by teachers from different disciplines. It is, hence, very useful

for the students to gain knowledge from the perspective of various disciplines.

-Multidisciplinary is also being encouraged in carrying out research. The college has recently introduced funding of research projects (Navadhara Projects) that are for researchers belonging to different disciplines. For example, a project titled ' Impact of Lifestyle on Human Health' where the PI is from Psychology department and other two researchers are from Zoology, students from both departments are being trained for the same. A total of 9 such projects are being funded by the college.

-The college has been following multidisciplinary/interdisciplinary approach to teaching by encouraging the seminars/conferences/workshops that are multidisciplinary in nature. The skill development programmes(SDP) that are organised for students are also of interdisciplinary nature. For example, the programme titled, ' Indian Cultural Tradition and Diversity Integration', was conducted by the Sanskrit, Hindi and History departments.

#### **16.Academic bank of credits (ABC):**

-Daulat Ram College, being a constituent college of the University of Delhi, follows all the guidelines issued by the University which is an ABC onboarded higher education institution. As per National Education Policy 2020, the Academic Bank of Credits (ABC) has been envisaged to facilitate the academic mobility of students with the freedom to study across the higher education institutions in the country with an appropriate "credit transfer".

-The college facilitates all its students to mandatorially register for ABC since 2022-23.The credits earned by students is reflected in their respective ABC accounts.

#### **17.Skill development:**

- The implementation of the UGCF in the Academic session 2022-23 has revived the education system by providing the blueprint of a holistic, skill-based and multidisciplinary training for the twenty first century learner. The students get 4 credits at the end of

completing SEC in the 1st semester. During the 2nd year, they can chose between Skill Enhancement Course (SEC) & Internship, Apprenticeship, Community Outreach & Project (IACP) for the same number of credits(4).

-The vision behind the initiation of skill development programs has been to strengthen and optimize the capabilities of our students by providing them an educational environment fostering skill development that will make them not only more self-reliant but also enable them to create opportunities for others through entrepreneurship initiatives offering occupational choices and opening windows for economic growth and sustainability.

-Skill Enhancement Course (SEC) has also been introduced as part of NEP for the UG students. The college offered 75 such courses to students.

-Several In-House Skill Development Programs (SDP) were organised in our college to upgrade the students with ICT skills, and build cultural awareness under the theme of "Skills for Employability, Building Competence, Cultural Sensitization and Diversity Integration". A two-day ICT SDP was held for the students and faculty on November 26-27, 2022. The aim of the SDP was to train the newly joined First Year students on different ICTs and digital platforms to empower the students to use technology for hybrid learning and research processes.

-Other skill programmes such as basic electronics and instrumentation for career advancement, Indian cultural tradition and diversity integration, science communication, bioinformatics, basic tools and application, business value development analysis with career perspectives, learning R-statistics, developing psychometry skills, yoga ananda and unveiling animal world with behavioural perspective benefitted hundreds of college students.

-The multidisciplinary SDPs have optimized the learning experience of students by providing a value based education which can be easily applied as life skills in various aspects of personal and professional development breaks.

-In congruence with the G20 theme of 'Vasudhaiva Kutumbakam', the college departments also conducted SDPs to develop cultural awareness and diversity integration among the students of the college.

-This year, Daulat Ram College has been recognized as a Skill Development Center with Specialized Skills: Dorsophila and Zebrafish

Model Systems by the University of Delhi.

-In addition to skilling under the University curriculum of UGCF, the college offers Add-On courses for the students. The seven foreign language courses, the legal literacy programme, prepare students in upgrading their career-related learning. Also, the various cells and societies of the college like debating society, startup & entrepreneurship cell, recycling cell, psychology resource center, poetry society, fine arts, the dance (Indian classical and folk, western) and music (Hindustani vocal and instrumental, western)societies, provide a platform to the students to develop their talents and explore further on the professional front.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

- Daulat Ram College has always given importance to training its students,with appropriate integration of the Indian Knowledge System in the content.

-Under the UGCF, students are given option to study all the 21 languages under schedule 8. The languages like Sanskrit & Hindi are taught in the college but other languages are taught in North cluster knowledge network & students go to other colleges to attend these classes.

-Medium of instruction used in the classroom by a few departments is bi-lingual, that is, both Hindi & English. A few faculty are even involved in developing lessons in Hindi for the students because of non-availability of text in the Rajbhasha.

-The Sanskrit department has been focusing on the relevance of 'Yoga in present times' by conducting a Lecture-Demonstration pedagogy to help the students gain knowledge in the area.

- History department has courses such as " History of India Series" that helps students remain embedded in the Indian Culture.The Psychology department teaches a core paper titled, 'Development of Psychological Thought' which includes systems like 'Patanjali's Yoga Sutras' and 'Adi Shankaracharya's Advaita Vedanta' in its curriculum. In addition, the paper of Counselling Psychology includes Yoga as a psychological intervention for managing stress and anxiety.



-The traditional Indian culture of debate is encouraged through Debating society, music through Indian Music Society, Alahyaa; the Indian Classical Dance Society, Anhad; the Theatre Society; provide a platform for integrating Indian Knowledge System. Promoting classical instruments & instrumentalists, classical music & dance by organising annual programme under SPIC MACAY, that gives platform to students to understand our rich cultural heritage.

-From time to time the college organizes seminars to inculcate the Indian culture through our knowledge system. One such Seminar, titled, 'Bhartiya shiksha vyavstha mein Guru- Shishya parampara' was held last year in 2023. A number of students benefitted from it. Yet another very useful workshop titled, 'Svadhyaaya, Parikshaaur Pravartan' was also held in 2023.

-Certain skill development programs have also been conducted to integrate Indian Language and culture, e.g., 'Vedic Maths' has been a very popular course with large number of students opting for it. In addition, the SDPs such as, "Indian Culture and Heritage: Diversity Integration"; 'Life skills through Gandhian Constructive Program" and Yog Ananda has also opened windows through which the students get a glimpse of our rich heritage.

-The Rajbhasha Cell of our college is working on encouraging the use of bilingual communication with the emphasis on the use of Hindi Bhasha.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The constituent colleges of University of Delhi are quite customary in their focus on 'outcome' in the curriculum. Daulat Ram College has been following the same since 2022, from the time of inception of NEP 2020. Syllabus of all courses are designed to check the level of understanding of the student. Grading has been introduced in the syllabus to find out the level that the student has attained by assessing the CO & the PO of the respective courses. Teachers can then, on the basis of this outcome, design classes to help those who are falling in the lower level as compared to others of their class.

-Special tutorials are held for students obtaining lower scores (below 60%). The students obtaining above 90% are given special guidance in the form of extensive readings & references.

-It is assessed not only in terms of gains in knowledge but also in skills, abilities, attitudes and values that a student may gain from a programme. These programmes act as guides, giving direction to students in taking up higher studies or a particular career.

-The LOCF, which is a focused, outcome-based syllabus at the UG level, structured the teaching-learning experiences in a more student-centric manner. Outcome has been an important part of receiving feedback to the learning system.

## **20.Distance education/online education:**

-The faculty and the students at Daulat Ram College are given ICT training in LMS tools like Google Classroom, Zoom, MS Team, etc. Institutional e-mail IDs are created for all its students and faculty to be able to stay connected on-line as well to supplement the teaching-learning process.

-College teachers compile reading material for the students that can be made available on-line and be uploaded on Google Classroom for their easy access.

-Many national and international webinars and talks have also been carried out through the on-line mode. This is a cost effective method with minimum to no cost of travels and other overheads that are involved in off-line mode. Also, the eminent resource persons in special fields can be invited for talks/seminars, etc.

-Large number of students studying in distance mode in School of Open Learning, University of Delhi, come to Daulat Ram College where personal contact classes of students are held on regular college off-days & holidays.

-The college, as part of the Vidya-Vistar Scheme has been collaborating with both its UG partner colleges located in Jodhpur & Barmer district of Rajasthan over the online mode. A number of talks, lectures & cultural programmes were organized to benefit the students from DRC and the collaborating partners.

-The college faculty has attended various FDPs and conferences( long distance or within the city), to enrich themselves without disrupting their daily teaching schedule through the online mode.

Hence, the college makes a good use of online education for its student population as well as the faculty is finding many uses in it.

## Extended Profile

### 1.Programme

1.1 Number of courses offered by the institution across all programs during the year	<b>2368</b>
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File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 Number of students during the year	<b>4406</b>
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File Description	Documents
Data Template	<a href="#">View File</a>

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>1008</b>
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File Description	Documents
Data Template	<a href="#">View File</a>

2.3 Number of outgoing/ final year students during the year	<b>1557</b>
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File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	187
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	188
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 4.Institution

4.1	57
Total number of Classrooms and Seminar halls	

4.2	2775.18
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	924
Total number of computers on campus for academic purposes	

### Part B

#### CURRICULAR ASPECTS

##### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- Course curriculum was delivered effectively by Teaching Programme Committee (TPC), a statutory body, in co-ordination with the IQAC through a well-planned and documented process as per UGCF 2022 (implemented from academic year 2022-23), .
- TPC approved papers offered by various departments, like Generic Elective (GE) /DSE (Discipline Specific Course), Value Additions Courses (VAC), Skill Enhancement Courses (SEC), AEC (Ability Enhancement Course), Major and Non-Major disciplines for BA (Programme).
- First Year students were informed about papers through the

Information Bulletin uploaded on college website.

- Sub-committees of TPC facilitate students to choose from the pool of papers offered in VAC, SEC, AEC, GE/DSE etc via Orientation programmes.
- Workload Committee of TPC approved workload of various department which was notified in Staff Council.
- Timetable Committee of TPC drafted timetables for lectures and tutorials classes (displayed on college website).
- As a nodal/hub college for coordination with the university and colleges within north campus in the cluster, effective measures for networking the sharing of resources were initiated.
- TPC worked on modalities of internal assessment and continuous evaluation of performance of students through assignments, class tests, practicals, group discussions, presentations, project works, field visits and internships. Teacher-in-charges ensured regular classes, timely completion of syllabus and assessments.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://dr.du.ac.in/files/Academics/TPC%20Minutes%202022-23_revised.pdf">http://dr.du.ac.in/files/Academics/TPC%20Minutes%202022-23_revised.pdf</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- As per the University academic calendar, regular lecture classes were held to complete the syllabus. Tutorial classes were held to clarify doubts of students.
- In-house skill development programmes were organised under the aegis of IQAC that promoted life skills related to the course content.
- For lab based subjects, students were trained to develop an understanding of the subject through experiments which were evaluated.
- Mock practical exams were also conducted to assess their performance.
- Written assignment, project reports, class tests and individual as well group presentations were evaluated and graded as part of internal assessment.
- The suggestions by teachers were shared with students to improve their writing skills and to develop a comprehensive

understanding of the subject.

- Internal assessment (IA) marks of all students were approved by the monitoring committee and moderation committee. The IA marks were then uploaded on the college website.
- Students and teachers were informed to cross check the marks and report discrepancies if any. After verification, the IA marks were sent to the University.
- Students also had the opportunity for peer group learning through active participation in International/National Conferences, Seminars, Symposiums and Colloquiums which were approved by IQAC academic calendar that was uploaded on college website.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="http://dr.du.ac.in/internal-assessment.php">http://dr.du.ac.in/internal-assessment.php</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

26

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

22

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

56

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

56

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- • Value Addition Courses offered in the college and cluster colleges contributed in enhancing holistic understanding and development of values amongst students.
- In addition to VAC, the following important societies and cells played a significant role:
  - Ethics Committee under IQAC organized interactive sessions for teaching and non-teaching staff to generate ethical awareness.
  - Gandhi Study Circle inculcated values such as communal unity, social harmony and peaceful co-existence, human rights, spirit of synchronization/reconciliation, self-determination, and sustainable development.
  - Women Development Cell generated awareness about gender-based discriminations and inequalities and educated students on women's rights and empowerment.
  - Gender Champion Cell created positive social norms to improve well-being of women, and achieving long-term, sustainable social change.
  - Social Outreach Programmes by NSS involved students in various community service and social service projects/activities that inculcated values of social welfare, public service, social justice, human rights, empowerment and sustainable development.
  - Initiatives by Recycling Unit and Eco Club helped to keep the college green and clean, conserve natural resources to sustain biodiversity, and encouraged rational usage of resources.
  - Psychology Resource Centre provided resources to train students and staff through various Centres' such as Positive Psychology, Capacity Building and Value Education.



File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1807

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

C. Any 2 of the above

**from the following stakeholders Students  
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://dr.du.ac.in/files/Academics/AQAR%202022-23%20ATR.pdf">http://dr.du.ac.in/files/Academics/AQAR%202022-23%20ATR.pdf</a>

## **TEACHING-LEARNING AND EVALUATION**

### **2.1 - Student Enrollment and Profile**

#### **2.1.1 - Enrolment Number Number of students admitted during the year**

##### **2.1.1.1 - Number of sanctioned seats during the year**

**1692**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### **2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

##### **2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

809

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- All the departments teaching humanities and commerce engage slow learner and advance learner students in different tutorial (tut) groups. The students are encouraged to ask questions to clarify their doubts.
- Teachers conduct continuous assessments in the form of quiz, projects, discussions and classroom activities to identify the learning levels of the students and tailor their teaching methods to suit the individual learning levels.
- Special classes are held at the request of those students who are lagging behind as they may either be slow learners or find it difficult to grasp certain topics due to language problems.
- Discussions on topics that are not included in the syllabus but are related ones are also taken up for the benefit of the advanced learners. Most students find this very useful.
- Special talks are organised by the eminent scientists to help the advanced learners by the departmental associations.
- Apart from this, the Sanskrit department held a remedial class for teaching Barah software to students to acquaint them with specific software for Sanskrit. In another remedial class held for the Sanskrit students, they were trained in Sanskrit translation.

File Description	Documents
Link for additional Information	<a href="https://www.dr.du.ac.in/time-table.php">https://www.dr.du.ac.in/time-table.php</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4406	187

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- To inculcate innovative and creative thinking, skill up-gradation, as well as to develop an interdisciplinary approach, in-house Skill Development Programs were organized under the aegis of IQAC. Along with traditional pedagogy, many workshops were organized to provide additional hands-on practical training.
- Case studies and micro-research projects enabled the students to critically reflect on the curriculum content and adopt a problem-solving attitude. Classroom activities like role play, group discussions and film screenings helped students in experiential learning. Critical thinking is encouraged through journal clubs and research papers discussion.
- Students have been engaged in research work in well-equipped and technologically advanced laboratories such as Zebrafish Lab Facility, Drosophila Resource Centre, and Psychology Resource Centre, Recycling Unit which facilitates major research projects sponsored by DRDO, DU Innovation and star Innovation, Projects, DBT star college projects, and private fundings.
- ICT tools and applications are employed to solve problems in mathematics/ statistics/computer science/commerce through

appropriate software and programming skills, like Tally, SPSS, LaTeX, Mathematica, R, TORA.

- Alongside curricular development programmes, students actively participated in the International and National Conferences, Seminars, Symposiums, and Colloquiums and presented their research posters/ papers under the guidance of their mentors.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.dr.du.ac.in/files/training/2022-23%20.pdf">https://www.dr.du.ac.in/files/training/2022-23%20.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- Teachers use ICT-enabled Smart Classrooms with projectors, white boards, latest audio-visual equipment and Wi-Fi connectivity to amplify experiential learning.
- Virtual tools such as Google Classroom, Google drive, YouTube, Zoom, Google Meet have enabled the integration of flipped classroom and blended learning.
- Teachers created multimedia-rich presentations, educational videos, and interactive simulations that catered to various learning styles and abilities. These tools enabled them to bring complex concepts to life, making them more accessible and understandable to students.
- Virtual platforms also helped teachers to carry out continuous assessment through quizzes, presentations, and assignments.
- Electronic resource packages like INFLIBNET, DELNET and National Digital Library are effectively used by teachers as well as students to enhance the teaching-learning experience.
- Each department of the college organised in-house Skill

Development Programs on ICT Tools to help students learn and adapt to the online teaching-learning process. More than 1000 students were benefitted from the SDP. The college provided laptops to those who were in need.

- The college facilitated visually impaired students to get computer aided training. Dedicated Braille section with 4 computers, 340+ braille books, online braille library access, Daisyplayer for recording and laptops with special apps and software like NVDA helped these students for better learning and study material accessibility.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://sites.google.com/dr.du.ac.in/icttool_sdrp/home">https://sites.google.com/dr.du.ac.in/icttool_sdrp/home</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

187

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

187

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

150

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

1744

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- Daulat Ram College follows Ordinance VIII of the University of Delhi to efficiently conduct the Internal Assessment of all the offered courses. With the implementation of NEP 2020, the college seamlessly adopted the amendments to the Ordinance.
- For Internal Assessment (IA), the weightage is as follows:

Class Test = 10% of total marks

Assignment/Presentations= 10% of total marks

Attendance= 5% of total marks

- The students of the college were updated about the mechanism of their exams through the college website, orientation programmes, classrooms and virtual apps.
- A continuous and comprehensive assessment through activities such as presentations, group discussions, role play, quizzes, assignments/projects, book review, etc. enabled teachers to assess the course outcomes and their suggestions helped students to improve their understanding and performance.
- Attendance is an integral part of internal assessment. There is 5% weightage for regularity in attending lectures and tutorials and the credit is as follows:

More than 67% but less than 70% - 1mark

70% or more but less than 75% - 2 marks

75% or more but less than 80% - 3 marks

80% or more but less than 85% - 4 marks

85% and above - 5 marks

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.dr.du.ac.in/internal-assessment.php">https://www.dr.du.ac.in/internal-assessment.php</a>



### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- Grievances of students( if any) related to Internal Assessment (IA) were resolved efficiently as transparency was ensured by discussing the evaluated assignments/answers with the students.
- The suggestions/reviews by the teachers enabled students to improve their writing skills and have a better understanding of the topics.
- The students who missed their Internal Assessment due to medical issues, their involvement in extra-curricular activities, or some unavoidable circumstances were given a chance to write the retest.
- As per the university ordinance, the Moderation Committee (the Principal, Vice-Principal, Staff Council Secretary, Bursar, and Teacher Program Committee Convenor. ) at college level and Monitoring Committee at departmental level is constituted to ensure the grievance redressal system of the college.
- The teachers and students were notified by the college administration to cross check the marks of the IA uploaded on the website and report discrepancies (if any) to the concerned authorities within the stipulated time. The discrepancies reported were rectified immediately.
- Practical/IA marks were uploaded on the e-samartha portal by the college administration before external exams. SEC, VAC and AEC were continuously evaluated at the college level and marks were uploaded on e-smartha portal.
- The entire process is time-bound and efficient.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.dr.du.ac.in/internal-assessment.php">https://www.dr.du.ac.in/internal-assessment.php</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- The outcomes of various undergraduate programmes offered by the institution were explicated in the department profile of Information Bulletin which was uploaded on the college website.
- College organized an orientation programme about Programme Outcomes (POs) and Course Outcomes (COs) of various course options available to them so that students can make an informed choice.
- Various departments also organized orientation programmes for students to provide an overview of the course curriculum and its outcomes.
- The Help Desk Committee and Grievance Committee comprise faculty members from different departments. The Committees provided support and assistance to students related to their programmes and courses.
- Student Alumnae were invited to interact with students to give them first-hand information about the programme and course outcomes and inspire them with their journey and career path.
- Career counseling across disciplines was organized to provide space for inclusive learning and interaction with peer groups to comprehend various career options.
- Part time Certificate/ Diploma/Advanced Diploma Courses in Foreign Languages that were offered in the college such as French, German, Spanish, Italian, Chinese, Japanese and Korean through the Centre for Foreign Languages in collaboration with various departments/institutions facilitated a comprehensive growth of the students in various career options.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.du.ac.in/index.php?page=nep-ugcf-2022-syllabi">https://www.du.ac.in/index.php?page=nep-ugcf-2022-syllabi</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- A rigorous process of continuous assessment of all the offered courses was implemented.
- Regular tutorials were held to clarify doubts and facilitate students to achieve academic excellence and promote various career options. The teachers employed different mechanisms to assist the slow and advanced learners to better achieve the POs and COs.
- The suggestions/reviews on the assignments/tests by the teachers enabled students to improve their performances in the University semester examinations.
- A comprehensive understanding by integrating theoretical knowledge with empirical experiences at the ground level was possible through organizing intra and inter-college workshops, in-house skill development programmes, seminars/webinars, online talks, discussions, conferences and symposiums across disciplines.
- The Placement Cell of the college was active and worked with dedication to provide top internship and recruitment opportunities to the students.
- The Entrepreneurship Cell aimed at informing the students about possible scenarios and problems that a budding entrepreneur may face in the journey of business set-up.
- College provided a Letter of Recommendation (LOR) to the students who required it for their future endeavors.

- Student Alumnae coming back for degree verification reflected a good index. Progression data of various departments emulated students' future endeavours in the field of job opportunities, start-ups, higher studies and research.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.dr.du.ac.in/placementcell.php">https://www.dr.du.ac.in/placementcell.php</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1557

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.dr.du.ac.in/annual.php">https://www.dr.du.ac.in/annual.php</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sites.google.com/dr.du.ac.in/curriculum-delivery-and-feedback/feedback/feedback-form>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

###### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

**2.285**

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year****3**

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://www.ioe.du.ac.in/">https://www.ioe.du.ac.in/</a>

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****59**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards**

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

64

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

55

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities****3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year**

- The major initiatives taken by the college during the year 2022-23 were:
- Collaborated with local community leaders, NGOs, and residents to understand the pressing concerns like Non-consensual Image Abuse, Save Soil, Rashtra Nirman me Yuvtiyon ki bhumika, Protection against sexual abuse towards children etc. organized by the different cells like WDC, NSS, Vidya Vistar Scheme, Gender Champion Cell, and Enabling Unit.
- It also Includes a diverse range of activities such as awareness campaigns, workshops, community service projects, and cultural events to ensure that activities align with the academic curriculum and learning goals.
- NSS have organized regular clean-up drives in the neighborhood

to promote cleanliness and environmental awareness, conducted medical camps and awareness programs on topics such as nutrition, hygiene, and disease prevention. Arranged workshops on important social issues such as gender equality, diversity and inclusion, and human rights, and organized food donation drives on a regular basis.

- Various NCC students participated in different national and international camps like PM Rally, Thal Sainik Camp, Ek Bharat Shresth Bharat, Scuba Diving camp, Drone Session etc.
- Organizing extension activities in the neighborhood community to sensitize students to social issues is an excellent way for colleges to contribute to the holistic development of their students. These activities not only enhance academic learning but also instill a sense of social responsibility and community engagement.
- The impact of such initiatives can be far-reaching and transformative for both students and the community.

File Description	Documents
Paste link for additional information	<a href="https://www.dr.du.ac.in/societies.php">https://www.dr.du.ac.in/societies.php</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

14

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry,

**community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

22

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

2285

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

54

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of functional MoUs with national and international institutions, universities,**



**industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

49

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## **INFRASTRUCTURE AND LEARNING RESOURCES**

### **4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- At present the college has 57 classrooms, including newly constructed pota cabins (G1 and G2), well-furnished and fully equipped 26 laboratories, 2 computer laboratories, Placement Cell, counselling room, Audio visual recording rooms, NCC and NSS offices.
- The college also has a well-maintained teacher's study room next to the library, it is equipped with a computer facility, lockers, and Wi-Fi; making it a great place for teachers to research and prepare lessons.
- The college hostel provides accommodation to its 200 undergraduate students. It has won acclaim for being among one of the best maintained hostels of the University Campus.
- The Sports Complex covers an area of approximately 4 acres. Other amenities provided by them include an Air Conditioned Health Centre, Multi Gym, Cardio Section,
- The medical room with an attendant nurse and first aid facilities is available from 9:00 a.m. to 5:00 p.m.

- The College Canteen provides healthy and nutritious food for students. Recently the college has provided a new Amul shop that sells dairy products and healthy supplements, along with a wide variety of food options.
- College has banking, lift and parking facilities for the convenience of staff and students.
- Closed-Circuit Television Units, 50 approx. in number, are installed in the college and hostel premises to ensure proper discipline.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdiI6IisvMlg5N05xTjNlcG5aYjluVDNPN1E9PSIsInZhbHVlIjoIdFlGclJHSk1oQ0hHWHhKN0trckdYRGQ2OU9KclprT0hDbHhnZEVZVTk0xMU0xUz1UY3ZyWHgxaFNWN0pjL2NkZiIsIm1hYyI6IjBiMWZlMTVhY2JlNGYwNTZiYzVjZjk2MWIwZTdiZWElM2UyZWZhNTY3OGYxMjM0N2ZjYWVlMDNlN2Q2ODE0ZGMiLCJ0YWciOiIifQ==">https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdiI6IisvMlg5N05xTjNlcG5aYjluVDNPN1E9PSIsInZhbHVlIjoIdFlGclJHSk1oQ0hHWHhKN0trckdYRGQ2OU9KclprT0hDbHhnZEVZVTk0xMU0xUz1UY3ZyWHgxaFNWN0pjL2NkZiIsIm1hYyI6IjBiMWZlMTVhY2JlNGYwNTZiYzVjZjk2MWIwZTdiZWElM2UyZWZhNTY3OGYxMjM0N2ZjYWVlMDNlN2Q2ODE0ZGMiLCJ0YWciOiIifQ==</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- The college auditorium, Sadbhavna Bhawan is a proscenium hall with a large stage and a seating capacity of over 1000, ideally suited for theatre activities and dramatics with plays having large cast. All major intra-college and inter-college events also take place in the auditorium.
- The Conference Hall has a capacity of 200. Since its inception in October 2016, it has been a venue for a large number of academic workshops, seminars and conferences. The hall is fully air-conditioned, Wi-Fi enabled with digital projection and the best audio facility.
- The Seminar Hall of the college has a seating capacity of 200



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdiI6InloOVRqeXNZMzE2K053bk15T0FFeHc9PSIsInZhbHVlIjoianJtMmNjdmR3cHJibmVrWTFscWlyOXBtb1VuTENPLzVONmFsUWJ3dFlnWnV0V0F0clVicy93Z2pPemFBSE4xTyIsIm1hYyI6ImNiZTgzM2IzZDNhNTkzOWFmM2JhYmE5MTcyYjU2ZmRlM2M5NmFiMTYxYmYzN2M4NDQ4NjE1M2MlOwVlMWE4YWUiLCJ0YWciOiIifQ==">https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdiI6InloOVRqeXNZMzE2K053bk15T0FFeHc9PSIsInZhbHVlIjoianJtMmNjdmR3cHJibmVrWTFscWlyOXBtb1VuTENPLzVONmFsUWJ3dFlnWnV0V0F0clVicy93Z2pPemFBSE4xTyIsIm1hYyI6ImNiZTgzM2IzZDNhNTkzOWFmM2JhYmE5MTcyYjU2ZmRlM2M5NmFiMTYxYmYzN2M4NDQ4NjE1M2MlOwVlMWE4YWUiLCJ0YWciOiIifQ==</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

950

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The College maintains a spacious Library with an area of 10174 Sq m. and utilized by the faculty members and students to enhance their knowledge.
- The College Library possesses an excellent collection of more

than 1,20,000 books and journals/ periodicals.

- The Library is completely digitized with the latest software. Library boasts of a separate Braille Section with soft wares such as (Angel: Talking Digital Pocket Daisy Player, E-Book Reader, MP3 Player, Radio cum voice Recorder) for the benefit of differently-abled students.
- The library also subscribes braille magazines such as Mahila Manch, Jigyasa and Braille Digest.
- Library is well equipped with a reading capacity of around 200 readers including students and teachers and is duly Wi-Fi enabled.
- Digital libraries are made available with 25-30 computers with internet connectivity.
- The OPAC module of the software allows for a full search of the library database by entering preferred terms, making information retrieval a seamless process.
- Library has availability and membership of N-List and recently got the membership of DELNET also.
- Students and Teachers can avail the benefit of DELNET services.
- Name of the ILMS - KOHA Library Software (latest version)
- Year of Automation (December 2022)
- The older version TROODON Version 4 (from 2003 up till December 2022)
- Technology: Barcode
- Partial / fully - Fully Automated
- Available bandwidth: ? 50MBPS

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdjI6I1Z3QmpSNjRjR2JTVXZTdEFrdDZxSWc9PSIsInZhbHVlIjoivTOybFNlIdU16RDVlNWlrTkJqdG9wN1Y5YW4vUHdzc2RrNGg1NlMydGZBNjFDSnZyWWptZjdEVUpZRWVdl0JJWCIsIm1hYyI6ImQxNGIzMzA4OGNkOTJkNTFhNGE0MTIyYTgzYzVjYTJlNzA3NDMlODVhMmRlYWExMzU0NDZiZmUyY2UyNDM0MTAiLCJ0YWciOiIifQ==">https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdjI6I1Z3QmpSNjRjR2JTVXZTdEFrdDZxSWc9PSIsInZhbHVlIjoivTOybFNlIdU16RDVlNWlrTkJqdG9wN1Y5YW4vUHdzc2RrNGg1NlMydGZBNjFDSnZyWWptZjdEVUpZRWVdl0JJWCIsIm1hYyI6ImQxNGIzMzA4OGNkOTJkNTFhNGE0MTIyYTgzYzVjYTJlNzA3NDMlODVhMmRlYWExMzU0NDZiZmUyY2UyNDM0MTAiLCJ0YWciOiIifQ==</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**8.85**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

197

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

- The office IT resources are sufficient to serve the college's operational and institutional requirements.
- The college has well-equipped computer labs with the most recent Pentium machines. The labs are connected to the Delhi University intranet and offer internet access.
- The main computer lab includes 38 computers, and there are separate arrangement of PCs for Commerce, Maths, Psychology, Physics, Biochemistry, Chemistry and other departments.
- Students and Teachers can access online resources like e-books, journals, and databases.
- The college has a dependable Wi-Fi and LAN network that extends throughout the campus. This makes it possible for faculty, staff, and visitors to use the internet and other resources.
- All computers on the college network are protected by antivirus software that is up to date.
- At the end of each term, internet-connected PCs are formatted to get rid of any malware or temporary files.
- Computers that are no longer in use are replaced, and new ones are purchased.
- Outsourcing IT-related equipment maintenance provides a cost-effective way to ensure that the equipment is properly maintained.

- The college has installed software on PCs in accordance with the needs of several departments. This ensures that students and faculty have access to the software required for their studies and teaching.
- Students and Staff members are taught the ways and means to use IT resources securely and ethically by the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1D0KK2O1pUdLk7NqoEOoksWelCmOOI-k1/view?usp=sharing">https://drive.google.com/file/d/1D0KK2O1pUdLk7NqoEOoksWelCmOOI-k1/view?usp=sharing</a>

#### 4.3.2 - Number of Computers

924

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

182.095



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### Established system and procedures

- The utilization of common facilities like Seminar Hall, Conference rooms and Auditorium is allotted for the programs of the college based on availability.
- Faculty, staff, and student groups can reserve facilities through a user-friendly platform with availability calendar and booking register kept in the principal's office,
- The principal's office efficiently reviews and approve requests based on established criteria like event type, purpose, and anticipated audience size. This streamlined system makes booking faster and easier for everyone.
- The staff brings to the notice of the caretaker any maintenance that has to be done. These requirements are then put before the principal for approval.
- On the basis of the type of work and budget either the principal or the Management takes care of the allotment of work.

#### Library

- Each department collaborates with the library to select new books, approved by the principal.
- Students are encouraged to register at the library at the start of each session.
- Special computers are available for visually impaired students.
- To borrow books, students must clear library dues before exams. Visitor records are meticulously maintained.

#### Laboratories:

- Department heads oversee lab management.
- Equipment, including microscopes, undergoes annual maintenance by department staff.
- Waste, including hazardous chemicals, is disposed of systematically.
- Fire extinguishers ensure lab safety, with hazardous materials handled only by trained personnel.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdiI6IkFKTjJiVVA0U2JkRGROblJmRjV3dmc9PSIsInZhbHVlIjoioEM0M2s0QTUxd0dDOHF0cFBIQmJzaWhqT0hZN1hCN1c4QkhiWndISlZ0OGRUVUY5anVKWTVxem1UNWlJb2R3MyIsIm1hYyI6IjU3NzdiOWI5YzlmMjg4NDk5MTO4ZTc0YTQ3NTU4ZmQ1ZjRmMzM1YjAwNTcxOGVmYjE1YmQzNjUxYTA5MjF1YzAiLCJ0YWciOiIifQ==">https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdiI6IkFKTjJiVVA0U2JkRGROblJmRjV3dmc9PSIsInZhbHVlIjoioEM0M2s0QTUxd0dDOHF0cFBIQmJzaWhqT0hZN1hCN1c4QkhiWndISlZ0OGRUVUY5anVKWTVxem1UNWlJb2R3MyIsIm1hYyI6IjU3NzdiOWI5YzlmMjg4NDk5MTO4ZTc0YTQ3NTU4ZmQ1ZjRmMzM1YjAwNTcxOGVmYjE1YmQzNjUxYTA5MjF1YzAiLCJ0YWciOiIifQ==</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

455

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year****346**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<a href="https://www.dr.du.ac.in/view-doc.php?pdf=files/SDP/Annual%20SDP%20report%202022-23.pdf">https://www.dr.du.ac.in/view-doc.php?pdf=files/SDP/Annual%20SDP%20report%202022-23.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****1716****5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****1716**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**123**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education****1277**

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year****70**

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****128**

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

#### Administrative

- ICC Student Members: 3 student members are part of Internal Complaints Committee of DRC
- 2 students were selected for DU Vice Chancellor's Internship Programme
- Students' Union elections are conducted every year. Elected Students' Union works under the guidance of Students' Advisory Board to organize Freshers Meet and Annual College Festival. They mobilize resources to conduct these events.
- NSS volunteers and NCC Cadets along with Students' Union members provide assistance to students during admissions and help in discipline maintenance and swachhta
- IQAC Student members: Students' representatives are included in the IQAC where they contribute by registering their perspective.
- All students elect their Class Representatives. The class representatives and students union members have direct access to the Principal ensuring their engagement in decision-making and speedy grievance redressal.

#### Co-curricular

- Department Associations organize academic and co-curricular activities. Duties are assigned by each association of departments and they elect their office bearers to plan and conduct activities under the guidance of teacher facilitators.

#### Extra-curricular

- College has over 10 societies and 5 cells
- Students manage societies with help of student members and volunteers to conduct extra-curricular activities under the supervision of society Convenors.
- Student members are provided training to compete and excel in inter-college competitions.

File Description	Documents
Paste link for additional information	<a href="https://dr.du.ac.in/DRSU2023.php">https://dr.du.ac.in/DRSU2023.php</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

82

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association registration is ongoing, highlighting the significant contributions of alumni to the college's progress:

- **Guidance and Motivation:** Alumni serve as esteemed guests at events like the Annual Function, inspiring and guiding students. Prof. Sushma Yadav, as chief guest, motivated

students towards holistic development.

- **Resource Persons and Career Counseling:** Alumni actively participate as resource persons at academic gatherings, such as the "Alumni Talk" series by the Placement Cell. Notable alumni like Ms. Bhoomika Gupta (Bristol Myers Squibb, USA) and Dr. Vibha Jawa (Stanford School of Medicine, USA) shared insights into their careers.
- **Research Contributions:** Alumni enhance the college's academic reputation by publishing research papers under its affiliation. For instance, Kajal Gupta published an article in Scopus-indexed Springer's Journal of Genetic Engineering and Biotechnology, crediting the college's Biochemistry department.
- **Library Enrichment:** Alumni generously donate books authored by them, like Ms. Aneesha Kaul's "They Have a Name for it: A Poetic Memoir," enriching the college library's resources.
- **Quality Assurance and Professional Expertise:** Alumni like Ms. Veena Ralli contribute to quality assurance and legal expertise as members of IQAC and ICC.
- **Alumni Connect:** Alumni stay connected through a dedicated website, Alumni Connect, fostering a strong alumni network.

File Description	Documents
Paste link for additional information	<a href="https://drcaa.org/">https://drcaa.org/</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### **Institution's Vision and Mission:**

Our institution is dedicated to delivering comprehensive education, transcending conventional academic paradigms, fostering growth,



interpersonal skills, enhanced employability, entrepreneurship avenues and values. In pursuit of this vision, the institution has adopted the National Education Policy (NEP) of 2020. The college is the nodal centre of the Cluster Knowledge Network, for 14 colleges of North Campus, DU. Strategic Memoranda of Understanding (MoUs) have been signed with various organizations to facilitate student internships and apprenticeships, enabling credit acquisition for skill-based courses.

#### Faculty Development:

Recognizing the pivotal role of qualified educators, the Governing Body has initiated the appointment of permanent faculty members through duly constituted Selection Committees.

#### Research and Innovation:

The Governing Body remains steadfast in expanding academic infrastructure and has commenced construction on a Research and Academic block within the college premises, in addition to the existing laboratories.

#### Promotion of Traditional Skills:

Our institution promotes the learning of traditional skills such as classical dance, drama, and music, with dedicated spaces such as Rangshala, auditorium, and green lawns. Daulat Ram College trust annually organises an inter-college Daulat Ram Memorial Debate.

#### Campus Security and Safety:

The entire campus is under continuous surveillance with +50 CCTV cameras, coupled with Wi-Fi connectivity. This stringent security measures have resulted in zero incidences of ragging or student-related grievances affecting the academic ambience.

#### Expansion Plans:

With a significant portion of our student body hailing from outside the Delhi, the existing hostel capacity accommodating 200 students will be expanded to accommodate ~350 students.

File Description	Documents
Paste link for additional information	<a href="https://dr.du.ac.in/annual.php">https://dr.du.ac.in/annual.php</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The following case study of admission process of Daulat Ram College exemplifies a decentralized and participative institutional governance model. The involvement of various stakeholders such as teachers, administrative staff, accounts department, technical support staff, and student union ensures a collaborative effort, distributing responsibilities and fostering a sense of ownership among the stakeholders.

- University of Delhi announces its admission schedule, and the college adheres to it. The process is carried through E-Samarth portal.
- The Staff Council forms the Admission Committee, headed by the Principal, Convenor (aka the nodal officer) and co-convenor of admissions.
- Admission sub-committees include the core committee, grievance committee, helpdesk, departmental committees.
- Separate committees are also formed for admissions under ECA and Sports Quota.
- The Senior Technical Assistant and other IT support staff handle data upload.
- The Accounts Office handles matters related to college fees.
- The Hostel Warden takes the responsibility of admissions to the college hostel.
- The Student Union collects student queries and helps in maintaining discipline.

TPC (with Time Table Committee) finalizes the timetable which is displayed on the college website as well as on the college notice board by IQAC. As the session begins, the TPC organizes an orientation for newly inducted students.

File Description	Documents
Paste link for additional information	<a href="https://dr.du.ac.in/files/Admissions2022/DRC%20IB%202022-23_13122022_Eng-min.pdf">https://dr.du.ac.in/files/Admissions2022/DRC%20IB%202022-23_13122022_Eng-min.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college's strategic/perspective plan revolves around the core ethos of 'inculcating knowledge through critical thinking and democratic values'. This objective is achieved through various initiatives:

- The IQAC (Internal Quality Assurance Cell) coordinates the academic calendar of international and national conferences, along with curricular development programs, after rigorous deliberation.
- The Teaching Programme Committee (TPC) implements strategies to ensure seamless teaching and learning experiences.
- The Library through the library committee, allocates funds to different departments annually to ensure access to the latest academic texts and study materials prescribed in the latest course outlines.
- Initiatives like the Star Innovation Project and other cross-cultural international projects significantly contribute to the college's academic capital.
- The college institutes prizes and scholarships to recognize and encourage outstanding students across different courses and batches, with 49 prizes instituted by faculty members to commend bright students excelling in sports, academics, and extracurricular activities.
- The college provides ICT facilities and computer labs for students as per course requirements, and teachers can access ICT facilities in the TSR (Teacher's Staff Room).
- Retaining online platforms and G Suite institutional IDs for faculty and students facilitates the conduct of teaching and administrative activities. These are effectively utilized to streamline communication and operations.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://dr.du.ac.in/annual.php">https://dr.du.ac.in/annual.php</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### Administrative setup

The administrative setup consists of the Governing Body, which works through its committees to approve and execute the broad policies laid by the Ministry of Higher Education, UGC and DU. Along with GB, the Staff Council (with the Principal) working through the various council committees and IQAC and the non-teaching staff, works for the effective deployment of institutional strategic/perspective plans.

#### Service Rules

The college staff is bound by University service rules.

#### Policies, Procedures

- The college follows DU rules for teaching and non-teaching staff recruitments. It has recruited 116 faculty members on permanent basis.
- The college:
  - uses E-samarth, for examination and admission
  - supports the School of Open Learning through PCP classes
  - assists the staff by granting:
    - leaves for study/development/training programmes, child-care, maternity and adoption.
    - a recognition of 25 years of service and awarding Best Employees.

- reimbursement of staff medical bills (rupees one crore and twenty six lakhs in 2022-23).
- All 4500 students (members of WUS) avail medical facilities.
- IQAC enhances the quality of academic pursuits through periodic assessment of staff.
- The college has a Fee Concession Committee to assist students in need of financial assistance. Teaching and non-teaching staff members contribute to this assistance whenever possible.

File Description	Documents
Paste link for additional information	<a href="https://dr.du.ac.in/files/fee_concession2018_1.pdf">https://dr.du.ac.in/files/fee_concession2018_1.pdf</a>
Link to Organogram of the Institution webpage	<a href="https://dr.du.ac.in/administration.php">https://dr.du.ac.in/administration.php</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The college ensures effective welfare measures for both teaching and

non-teaching staff. Various provisions and benefits are in place to support the well-being and professional growth of employees.

- **Housing Facilities:**

The college provides 12 staff quarters each for teaching and non-teaching staff within the campus.

- Medical reimbursements, WUS Health Center Services are available for Staff and their dependents (Rs. 1,26,00,000 in 2022-23 was reimbursed as medical expenses).

**Career Advancement and Support:**

- Regular promotions and career advancements are offered to both teaching and non-teaching staff.
- Duty leave is provided for presentation and participation in conferences/workshops/seminars etc.
- Welfare measures like maternity leave, paternity leave, and childcare leave ensure family support when needed.
- Admission to the children of staff under Ward quota as per university rules ensures their educational opportunities. The Management has waived off their college fee.

**Training and Development:**

- Formal training programs and workshops are conducted regularly for non-teaching staff.
- Counselling centre operational in the Psychology Resource Centre offer psychological support.

**Financial Benefits and Support:**

- Various facilities such as General Insurance Scheme, Children education allowance, HBA, LTC, and HTC are available to staff members as per Central Government rules.
- On-site Banking facility, College Canteen enablers etc. enhance employee convenience and well-being.

File Description	Documents
Paste link for additional information	<a href="https://www.dr.du.ac.in/forms.php">https://www.dr.du.ac.in/forms.php</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

29

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

7

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

109

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### Appraisal System

- The college has an appraisal system, wherein the staff members' performance is appraised annually. After a careful scrutinization of their performance, the staff members are promoted and given other incentives. In the system:
  - The teachers fill and submit their APAR forms to IQAC, which evaluates and eventually forwards it to a Committee of two university representatives and the principal. This committee reviews and recommends the deserving teachers to the duly constituted Selection Committee which finally assesses and accordingly promotes them.
  - The non-teaching staff members fill the appraisal forms, a reporting officer above him/her further fills and submits the form to the reviewing officer (the Principal/ Administrative Officer).
- Due recognition is given to the commendable work of the non-teaching staff through felicitation by the Principal as 'Principal's Award' in the College Annual Day function (awarded to Bhupender Negi (SO Administration) and Babita Tirkey (Assistant) in 2022-23.



File Description	Documents
Paste link for additional information	<a href="https://www.dr.du.ac.in/annual.php">https://www.dr.du.ac.in/annual.php</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

External audit has been conducted by an external agency, chosen from the University Panel. The bills, vouchers and revenue expenditure have been examined and bookkeeping including stock and purchase register are checked. Utilisation certificates of grants received from various sources are audited, objections, if any, are responded to. Procedural improvements suggested have been approved by the Governing Body. Action Taken Report (ATR) are furnished to the respective auditors.

Internal audit: 1. The Principal submits proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management. 2. Expenses are monitored by the accounts department as per the budget allocated. In 2022-23, all vouchers were audited by an internal financial committee. The expenses incurred under different heads were checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal. The college follows all financial rules, regulations and guidelines under the GFR rules of the Govt. of India under the supervision of the bursar, SO accounts and Principal. All payments are made through PFMS. All purchases are made through GeM, all quotations are opened in the presence of the purchase committee.

File Description	Documents
Paste link for additional information	<a href="https://sites.google.com/dr.du.ac.in/drcfa/home">https://sites.google.com/dr.du.ac.in/drcfa/home</a>
Upload any additional information	<a href="#">View File</a>

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

48.02

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

## 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

### Mobilisation of Funds

The college mobilises funds from UGC, Student Society, Centre for Self-Financing Courses (Foreign Languages) and Hostel.

- We mobilised Rs. 67,57,96,850. Of this, Rs.66,93,47,178 were obtained as 'Grant from UGC' and contribution from College Society and Rs. 64,49,672 as student fees collected on behalf of UGC.
- We mobilised Rs. 5,38,15,809 as college fees.
- Also Rs. 1,11,23,683 was generated in CFL.
- Rs. 58,89,378 were mobilised as income (includes Rs. 73,450 as academic receipts & Rs. 58,15,928 as grant from UGC & College Society contribution) in the Hostel Account.

### Utilisation of Resources

- The UGC funds are used for Staff Payments and Benefits (Rs. 61,74,25,314) and to meet Academic expenses (Rs. 30,89,331) & Administrative expenses (Rs. 77,48,026).
- The Student Society funds are used for Academic expenses (Rs. 1,29,55,280) and Administrative & General Expenses (Rs. 14,49,777).
- About Rs. 43,32,700 was paid out to Guest lecturers, with Rs. 5,54,970 paid as Honorarium to Staff of CFL.
- The hostel funds are used to meet hostel expenses (Rs.1169201), staff payments (Rs. 8876450) & Administrative

**&General Expenses (Rs. 5865121).**

The college strives to optimally utilise the available resources with the accounts being annually audited to maintain transparency and institution of an e-disposal system etc.

File Description	Documents
Paste link for additional information	<a href="https://dr.du.ac.in/policy.php">https://dr.du.ac.in/policy.php</a>
Upload any additional information	<a href="#">View File</a>

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of the college is actively involved in maintaining the quality of academic as well as nonacademic activities of the college. IQAC contributes significantly for institutionalizing the quality assurance strategies and processes

- Academic calendar
  - With an aim to improve the quality of teaching, co-curricular and extracurricular activities of the college, the annual calendar is planned yearly by IQAC.
  - The calendar includes the Skill Development Programs (SDPs) which are designed to impart additional professional skills for building competence, cultural sensitization, and integration of spirit of plurality among the students. These are scheduled during the vacations so that students can attend them comfortably. In the period 2022-23, IQAC had scheduled 6 SDPs.
  - Besides these, students also learn through various workshops, conferences, seminars, talks and panel discussions, which are planned and organized by the college, under the purview of IQAC during the academic year.
  - IQAC plans the calendar, while ensuring an inclusiveness of all the departments in the year round schedule of college activities.

- **Research Proposals**

- DRC IQAC has approved 9 proposals from its faculty to undertake multi/interdisciplinary research projects under Navdhara projects. These projects will involve the college students to further enhance their learning experiences.

File Description	Documents
Paste link for additional information	<a href="https://dr.du.ac.in/naac-igac.php">https://dr.du.ac.in/naac-igac.php</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Periodic reviews of the teaching-learning process, structures, methodologies of operations and learning outcomes**

- IQAC assures imparting of quality education by assuring holding classes as per the academic curriculum, being surveillant about proper internal assessment for the students and having Semester exams as per the University requirements.
- To recognise and duly assess areas, which need improvement, DRC IQAC conducts a student satisfaction survey and collects the student feedback at the end of each academic session. This enables IQAC to monitor the regularity of the classes and to encourage students to seek better outcomes of the curriculum teaching they receive and of the co-curricular and extra-curricular activities they participate in.
- The Principal along with the IQAC members holds regular meetings with each department to assess the performance of their students in internal as well as external assessment. In case of any problem, resolution is promptly discussed and arrived at.

To attain the desired outcomes, IQAC has executed the Mentor-mentee Scheme.

File Description	Documents
Paste link for additional information	<a href="https://sites.google.com/dr.du.ac.in/curriculum-delivery-and-feedba/feedback/feedback-form">https://sites.google.com/dr.du.ac.in/curriculum-delivery-and-feedba/feedback/feedback-form</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://dr.du.ac.in/annual.php">https://dr.du.ac.in/annual.php</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Daulat Ram College actively promotes gender equity and addresses gender disparity through various initiatives.

The institution's Gender Policy establishes guidelines for a safe, inclusive, and equitable environment.

Conducting Gender Audits verifies compliance with policies for gender parity.

The curriculum incorporates gender sensitization, covering aspects of inequality and its socio-economic implications.

#### Facilities for Women:

- Medical Room
- Girls Common Room
- Hostel
- Counselling
- Sanitary Napkin Vending Machine
- Incinerators in the college and hostel

**Safety and Security:** A high boundary-wall, 24x7 security (including female guards) with CCTV coverage, monitored entry with ID check.

**Grievance Redressal:** Institutional mechanism for addressing the complaints of students and faculty including ICC, and Grievance Committee overseen by the Vice Principal.

Co-curricular and extracurricular activities are organized by cells and societies, such as Gender Champion Cell, NSS, and Women Development Cell.

- Panel Discussion "Recasting Gender: Past, Present and Future"
- Legal Awareness Programme 'Laws Relating to Acid Attacks'
- A short video speech competition 'Contribution of Women Freedom Fighters in India's Independence Struggle'
- Lecture "Rashtra Nirman Mein Yuvtiyon Ki Bhumika"
- Poster making competition "Say No to Dowry"
- "Non-Consensual Image Abuse"
- "Enhancing Women's Mental Health and Well-Being"
- A webinar "Gender Based Violence: How Safe are Our Women? A Glance at the Ground Reality"

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.dr.du.ac.in/GAR.php">https://www.dr.du.ac.in/GAR.php</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://sites.google.com/dr.du.ac.in/facilitiesforwomen/home">https://sites.google.com/dr.du.ac.in/facilitiesforwomen/home</a>

**7.1.2 - The Institution has facilities for**

**C. Any 2 of the above**

**alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Daulat Ram College segregates waste and waste is collected in the garbage bins with separate sections for dry and wet waste.

The garbage collection personnel are trained to segregate dry fallen leaves from the other waste on the campus.

Only 5-10% of solid waste is sent out of the campus for disposal and fallen leaves are collected and recycled in the recycling unit of the college.

The college has a well-equipped Recycling Unit that has two units: 1) for recycling leaf waste of the campus 2) Waste paper recycling.

During the year around 1338 kgs of leaf waste was processed to make manure of 2675 kg.

The paper recycling unit processed around 250 kg of waste paper and cardboard cartons to make products like carrying bags and paintings.

E-waste of the value of around Rs 6,50,00/- is collected and sent to recyclers through proper channels during the year.

Plastic waste is collected and sent to recyclers.

The college has sanitary napkin incinerators installed in the toilets. These can incinerate the used soiled napkins.

The rain water harvesting unit and the RO waste-water recycling unit are also in place.

**Chemical waste is properly managed through appropriate channels.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://sites.google.com/dr.du.ac.in/recyclingunitdrc/home">https://sites.google.com/dr.du.ac.in/recyclingunitdrc/home</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and**

**C. Any 2 of the above**



**energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

Students from diverse cultural, and regional backgrounds are admitted every year, the college provides them an environment where students learn to work together and respect diversity.

Departments and societies such as the Northeast Cell, Enabling Unit, NSS, NCC, WDC and Gender Champion Cell of the college organise co-curricular and extra-curricular activities to promote harmony and tolerance.

NSS is running Projects

- Itminaan: A Hunger Alleviation Initiative
- Avni: A Sustainability Initiative
- Paakhi: A Child Welfare Initiative

Facilities have been created to help differently abled students and workshops, conferences and festivals are organised to improve their skills and showcase their talent.

The institution helps the economically weaker section with financial assistance by providing fee concession which helps them to meet the financial burden of education. We also provide books under the book bank scheme in the library.

Initiatives:

- Vidya-Vistar Scheme
- SDP "Indian Cultural Tradition and Diversity Integration".
- Awareness Program "Breaking the stereotype Mindset about Persons with Disabilities-From disadvantage to Empowered citizens".
- Penal discussion "Women in Indian History: Contribution and Depiction"
- Talk on the topic "Life Skills through Gandhi's Constructive Program".
- De-stigmatisation- Changing perspectives towards mental health and enhancing acceptance
- Event 'G20: REIMAGINING MULTILATERALISM'.
- Workshop "Cinema: Culture and Practices".
- Ek Bharat Shreshtha Bharat Camps

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college firmly believes in the constitutional obligations: values, rights, duties and responsibilities of citizens and continuously make efforts to make the students aware of these values.

The college celebrates National Days- Independence Day, Republic Day, Constitution Day and Gandhi Jayanti, and organises events for awareness like Vigilance Awareness Week, Run for Unity etc.

The college has established the "Centre for Legal Literacy, Awareness and Aid to impart basic knowledge and awareness about the legal framework. The centre organised a 'Legal Awareness Programme under Project Sparsh- Ending Vitriolage on Laws relating to Acid Attacks', on 21st February, 2023.

NSS has organised several events on days of importance to make students aware about the constitutional values, rights and duties. Some of the events are Pledge taking on National Unity day, Road safety Awareness Week, NSS Day, Protection Against Sexual Abuse towards Children, and Cleanliness and Fit India Drive, among several others.

NCC unit of the college is also involved, throughout the year, in activities that help students to incorporate constitutional ideals in their characters.

The college and the departments organise 'Orientation programmes' for the students to inform them about the rules and regulations and the choices available to them.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**Every year Daulat Ram College celebrates several days and events of national and international by conducting different kind of activities. Days and events celebrated in the academic year 2021-22 include:**

- **The college celebrates National Days- Independence Day, Republic Day, Constitution Day and Gandhi Jayanti.**
- **Pride Month was celebrated in June 2022.**
- **Guru Purnima was celebrated on 13/07/2022**
- **Teachers' Day was celebrated on 05/09/2022.**

- VVS Committee organized a 'Short Story Competition' to celebrate Hindi Diwas, 3rd to 10th September 2022
- Pledge Taking Ceremony on National Unity Day, 30/10/2022
- World Mental Health Day Celebration 31/10/2022
- Constitution Day was celebrated on 26/11/2022
- Veer Baal Diwas,
- Road Safety Awareness Week, 11th- 17th January, 2023
- International Women's Day, 08/03/2023
- Ambedkar Jayanti was celebrated on 14/04/2023

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1

1. Sustainable and Effective Solid Waste Management System
2. Objective of the Practice: To develop a decentralised waste management system to help in protection of environment.
3. Context: Delhi Produces heaps of solid waste which is not treated properly and creates further pollution.
4. The Practice: The Solid waste is segregated. Fallen leaves and some of the paper waste is recycled in the campus while the rest of paper waste is given to recycling vendors.
5. Evidence of Success: The success is evident in the substantial amounts of paper and leaves recycled on campus, resulting in the production of bio-fertilizers and recycled paper products.
6. Problems Encountered and Resources Required: The system is unable to generate sufficient resource for payments to employed persons.

**Best Practice 2**

1. **Title:** Learning Beyond Classrooms
2. To provide holistic education by going beyond traditional academics.
3. **Context:** Need for equipping students to deal with challenges.
4. It includes skill development programs, ICT courses, research involvement, internship opportunities, add-on courses, and speaker sessions.
5. **Evidence of success:** Numerous skill development programs, ICT training, and interdisciplinary workshops conducted.
6. **Problems Encountered and Resources Required:** Resource constraints pose challenges in scaling up training programs and internships.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Daulat Ram College's commitment to the holistic development of students through skill enrichment and capacity building is evident in various initiatives.

The institution excels in offering a range of 'in-house Skill Development Programmes' equipping students with industry-relevant skills.

The Centre for Foreign Languages provides courses in seven foreign languages, enhancing students' multilingual skills for global job opportunities. The college offers add-on courses on "Legal Literacy, Awareness, and Aid," in collaboration with Delhi State Legal Services Authority providing theoretical and practical legal knowledge.

Advanced facilities like the Drosophila Resource Centre, Zebrafish Lab Facility, and the Psychology Resource Centre contribute to diverse learning experiences. Collaborations with other institutions

through Vidya Vistar facilitate resource and expertise sharing, fostering a dynamic exchange of experiences.

Vibrant student societies, including debating, drama, fine arts etc., and social outreach programs by NSS, contribute to cultural and ethical development. The institution's commitment extends to gender awareness, disability rights, and women's empowerment through various cells and initiatives.

The Entrepreneurship & Innovation Startup Cell, established in 2022-23, consolidates efforts in entrepreneurship, finance, marketing, and innovation. The Placement Cell, Vriddhi, has successfully placed students in reputed firms, emphasizing the institution's dedication to providing career opportunities.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

1. Mobilisation and optimum utilisation of Resources.
2. To strengthen the Industry-Academia linkage for internships and placements.
3. Further expansion of NAVDHARA Projects and other research projects to foster research.
4. To create facilities for free legal counselling to students and staff.
5. To plan and implement further modernization of laboratories and create more laboratories for the students to cater to the practical component under NEP.
6. To incorporate Indian knowledge systems, multi/interdisciplinarity, skill development for greater employability as part of holistic learning in line with NEP guidelines.

